



## Braefoot Elementary PAC

### General Meeting Minutes

Monday, **November 18th**, 7:10 – 8:24 PM (Virtual)

#### *In Attendance:*

Kanoux Larsen - President

Jenna Bell - Secretary

Anna Macdonald - Treasurer

Allisha Moniz-Slater - Co-Hot Lunch Coordinator

Amelia Smit - Communications

Connor McCoy - Principal

Caitlin Baker - Teacher

#### *General Members*

Brionne Holland, Krupal Patel, Angelee Patel, Michelle Rickinson, Dan Edler

1. **Meeting called to order:** 7:10 pm
2. **Budget Review** (Anna Macdonald):
  - Everything has been moved over to Vancity, just over 40,000 in regular operating, around 19,000 in Gaming Grant. (need to spend 4.5 grand by the end of the school year or it will need to be paid back)
  - Profit from the Halloween party was roughly \$665 (pending some additional receipts)
3. **Requests from Braefoot Teachers:**
  - Caitlin Baker (Librarian):
    - Requesting a classroom carpet (big enough to fit whole class, school grade)
    - Will measure library to determine if 11x13 will fit, will consider 8x11
    - Will put together a list of games and MakerSpace supplies (along with pricing)
      - Angelee suggests asking for family donations of some of these materials, consider making a 'wish tree'.

- An additional request will be coming from another teacher. Executive board will receive an email with an outline of the request and will have a separate meeting to discuss and vote.
- 4. Role of President:**
- Kanoux has agreed to take on the role of president with substantial support from fellow members of the Executive Board.
- 5. Hot Lunch:**
- E-transfer is working well for last minute orders.
  - Jenn has changed the question for e-transfers
- 6. Fundraising/Events:**
- Purdys fundraiser is currently active.
  - Orders can be picked up on the day of the winter concert
  - Determine when to pass out PAC brochures (Coffee with the PAC morning? Hot beverages during the winter concert?)
  - Continue to discuss allocation of funds raised.
- 7. Communications (Amelia):**
- Still need to update bios
  - Amelia monitoring braefootschools@gmail.com
  - Angelee is willing to run the PAC instagram page to provide families with reminders regarding hot lunch, Pro D days, etc.
  - Dan is willing to support fundraising and social media (Executive board will determine needs around Facebook, Instragram, etc.)
- 8. Other:**
- Meetings will be held on Mondays moving forward.
  - January meeting will be in-person, February virtual (**Jenna will create link via GoogleMeet**)
- 9. Principal update:** Connor McCoy
- Parent Teacher Conferences were successful
  - Halloween dance successful, clean-up crew was great, kids stayed in the gym more than last year and were very engaged in events, schedule was great
  - Captain Rickinson represented for remembrance day; kids were calm and present during presentation
  - Teachers are busy working on the first round of report cards
  - Students love hot lunch. This brings a positive response from the community.
  - Grade 5 fundraising updates/requests will be coming from Lina
  - Request: Gym in need of a better audio visual system.

**Meeting adjourned: 8:24 PM**

**NEXT MEETING: 7:00PM, Monday January 20, 2024 (In-person, Braefoot Library)**

