



Braefoot Elementary PAC

Meeting Minutes

Tuesday, December 16, 2025, 7:00 PM, Braefoot Library

In Attendance:

- Amelia Barry
- Anna Macdonald
- Connor McCoy
- Jenn Senechal
- Kirsten Webster
- Jenna Bell
- Claire Higgins
- Allisha Moniz-Slater
- Jace Lin

Principal Update: Connor McCoy

- Lots of positive energy throughout the school leading up to break.
- Assembly on Friday will centre around themes of Kindness and Community
- Food drive has been an excellent way to support community through action
- Received donations for the food drive from the Saanich Lions and Save-on-Foods
- A new music teacher will be hired to support students while Ms. John is on leave.
- The PAC movie night was fun and the new AV system worked great with excellent picture quality.
- The gingerbread activity was a blast for kindergartners and involved the whole school in the fun!

Key Updates & Reports:

- **Financial Update:** (Anna)
 - The PAC currently has \$28,000 in general account and \$9,800 in the gaming grant.
 - Once funds are received for the 25-26 gaming grant, there will be nearly \$14,000 to support community based programming

- **Spending Requests:**
 - Connor McCoy (Braefoot principal) brought forward a request for three new radios.
 - These will be added to the current staff radios. They will be used by teachers and EAs to support the safety of all students throughout the school day. Some examples of use include:
 - Supervising students while outside (i.e. injury on playground)
 - Community walks
 - Use in sensory rooms and calming spaces
 - Enhance communication throughout building
 - The requested radios are highly durable and have no interference. They are \$700 per radio for a total cost of \$2,100.
 - The PAC voted in favour of the purchase of 3 new radios.
- **Board Positions:**
 - Chair: Jenn Senechal was unanimously voted in as the PAC chair.
 - VCPAC Representative: Kirsten Webster was unanimously voted in as the Braefoot VCPAC representative.
- **VCPAC: (Kirsten)**
 - The October town hall shared resources related to student mental health and managing stress.
 - The November town hall shared information regarding support staff and inclusive education.
 - Kirsten shared that the VCPAC is an advocacy group that supports parent education. They are currently discussing ideas to support inclusive education without relying on an increased budget.
 - The January meeting will be about Literacy and Numeracy
- **Hot Lunch:** (Allisha)
 - We have had many volunteers this year.
 - We are still having difficulty with errors on class lists
 - We will need to look into wiping website at the end of the school year to improve accuracy for the 26-27 school year.
 - We will manually update divisions to improve accuracy this year.
 - 108 students ordered the pasta hot lunch for the Thursday before break
- **Fundraising:** (Jenn)
 - The Purdy's campaign resulted in a \$674 profit (25% of the total amount sold).
 - Fundraising Brainstorm:
 - Artfundraiser, seeds or plants around April/May, hanging baskets, gift card wreath draw (may need a permit)
 - Work on establishing a bigger fundraising target or goal to share with the school community → Ideally a big target to benefit the whole school community
 - Connor will bring up fundraising at the January Staff meeting and we will discuss findings at January PAC meeting
- **Other:**
 - PAC will have an update section in the newsletter to advertise events and fundraising

Events & Activities:

- **Halloween Party Debrief:**

- Colouring in the hallway and candies in a jar were very popular activities.
- Suggested adjustments for next year:
 - More volunteers
 - Signs on the wall for different events and activities
 - Lower volume
 - Absolutely no students on the stage (safety concern)
 - Clear directions on the costume contest (printed?)
 - Costume parade as an intermission
 - Lights on up until parade, then lights off and glowsticks?
- **Movie Night Debrief:**
 - We have leftover bags of popcorn (large), juice boxes, chips and Bubbly which can be used for Game Night and future events
 - We ordered just the right amount of pizza and sold by the slice, consider doing some pre-orders and some by the slice (families seemed to enjoy the flexibility of buying slices).
 - Good attendance and people who were there were engaged and stayed for the duration of the movie.
 - Plan a movie night for the spring and advertise earlier!
- **Games Night:**
 - Will be on February 26th
 - Will sell movie night leftovers
 - Suggestion: advertise far in advance of the event to increase attendance.
 - Suggestion: consider using other vendors for food pre-orders

Next Meeting: January 20, 2026- 7:00, Virtual Meeting (Link to be Shared)