



Braefoot Elementary PAC



General Meeting Minutes

Tuesday, **February 24, 2025**, 7:00 – 8:30 PM

In Attendance:

Anna Macdonald, Connor McCoy, Kanoux Larsen, Amelia Schmit, Allisha, Jenn Senechel, Jenna Bell

<i>General Members</i>	Brionne, Krupal, Angelee
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1. Meeting called to order: 7:08 pm
2. **Review of January Minutes (Jenna)**
3. **Review of Mini Meeting (Jenna)**
4. **Treasurer:** Anna Macdonald
 - Budget Update
 -  2024-25 Synoptic.xlsx
 - Biggest fundraiser is hot lunch
 - Approximately \$18,000 earmarked for Naturescape; *discussion about this funding will continue in April*
 - \$10,000 for gaming grant spent by June
 -  Braefoot PAC Monthly Reports 2024/25
 - Connor to remind teachers to use money that we allot for them
 - Anna plans to send a remaining budget reminder to teachers and will work with Karen on this.
5. **Grants /Spending:**
 - BC Gaming Grant
 - Kanoux gives a brief look into Naturescape history; goal was to encourage more outside play, but the cost was more than anticipated
 - Tom Thompson discussed an amphitheater style seating near the main door (could be something else to consider)
 - QR code/sticker voting for community interest
 - New carpet for the library: **Connor will ask for a specific link for the carpet;** Reminder about crowdsourcing from the community for additional needs (Legos, board games);
 - Discuss budget allowance for AV equipment:
 - Approximate cost \$17,000-\$27,000 to purchase (drop down screen (automatic), mounted projection system. no need to roll out cart, few impediments that might lead to a slightly lower cost)?

- District has specific vendors/brands that they use and are willing to service.
 - No risk of items being pulled from the school once purchased.
 - **Connor will provide us with an itemized list** and we will go from there with an additional meeting to discuss and vote on AV equipment.
 - Teacher responses to survey
 - Teachers seem to agree that they want ideas for individuals or groups of teachers to go to a staff committee then brought forward so that wants and needs are representative of a larger group (some ideas brought up so far: protective garden fences, soil, chalkboards in outdoor classroom at Kindy height → connor will forward the rest of the ideas to the PAC; raised beds will ideally be purchased through a grant)
 - Jenn gave a synopsis of the teacher requests that were submitted through the online survey (2 responses)
- 6. Fundraising and Events: Jenn**
- Spring fundraising and events overview
 - Movie night → Connor will follow up to find out if there are any legal issues with showing a movies → April 24th.
 - Game night on May 22nd
 - June Jamboree
 - Purdy's Chocolate → Spring sale
- 7. Hot Lunch Update:** Jenn Senechel/Alisha Moniz Slater
- Add to newsletter about accessing financial support to take part in hot lunch (Connor will do this)
- 8. Communications:** Amelia Smit
- Website Update (bios, minutes, etc)
 - Requests from Amelia to support work
 - Brionne is offering to help with website development. Consider modifying the first page
 - Kanoux will follow up with Lina to get access the social media accounts
- 9. Braefoot Community:**
- Let's get a date on the calendar for a Coffee Morning!
 - First coffee morning will be on March 12th
 - Kanoux suggests one in April just before the meeting.
 - Krupal suggests writing the meeting date on the cup
 - Jenna will send link to brochure to Karen for Kindergarten bags
 - Community Skill Registry - Dan

- *When do we want to get this out to the community? (Discuss in April)*
 - **Overview of Parent Learning with Doncaster and Vote** - Kanoux
 - **CRD SRS Overview and Vote** - Connor's overview of previous experience
 - Will need a liaison from the PAC to participate. Big idea is to promote safety and education with pedestrians, bikers, driving through the loop, etc.
 - Connor is in favor of supporting student and community safety and working with Saanich.
 - Vote to approve application for CRD SRS, Jenn to work on application with Connor.
- 10. **Revisit Meeting Structure:** Jenna
 - **Meeting Structure Modifications to Support Greater Participation, Diversity of Representation to better represent community**
 - Be sure to put the principal update toward the beginning,
 - Give information on upcoming events
 - Include specific ways to volunteer
 - An explanation of how the budget works
 - Kanoux brings up the idea of translating the minutes/ agenda to a different language. (Connor will look into this and let us know, Jenna mentions difficulty of having specific agenda prepared in time to be translated)
 - Brionne suggests having a set order that is followed each meeting
 - Keep the meetings as close to an hour as possible
 - Have a clear exit point in case some parents need to leave mid-way through
- 11. **Principal update:** Connor McCoy
 - Lockdown with Saanich police this week
 - Kindy registration is currently at 18 students
 - Report cards due March 3rd, Come out March 14th
 - 50% of families not looking at kids report cards → May have an in person opportunity for people to access in person
 - Sarah DH is the new secretary, new EA moving into her position

Adjournment – 8:32 pm

NEXT MEETING: April 14th, 2025 @ 7pm, Braefoot Library