

Braefoot PAC AGM – September 23, 2025

Meeting Minutes

1. Welcome to all attendees and review of Agenda.

2. Introduction of Saanich Police Liason Officer, Richard Burdett

- a. The school has 2 liason officers, Richard (Primary) and Alex (Secondary)
- b. Saanich Police Liason officers are now back in schools after a hiatus
- c. Richard will be transferring to another unit in January 2026 and the school will have another officer assigned

3. Presentation of Ready Step Roll Program – Laura Hube, CRD

- a. Braefoot was selected to participate in CRD's Ready Step Roll program in Spring 2025. The aim of the program is to try and increase the number of children/families commuting to school by walking/biking/scooter/public transit etc (vs driving).
- b. School participated in a survey last spring and had a 66% response rate – due to high number of response, CRD will provide funding for a new bike/scooter rack or equivalent.
 - i. Survey results showed that currently approximately have the school population drives to/from school.
- c. There will be a number of initiatives throughout the school year to inform children about sustainable commuting, including Let's Get Visible Day, Crossing Guard Appreciation and bike safety training – see presentation for details
- d. There will be lots of opportunities for families/parents to get involved and help to foster support for the program – stay tuned for future updates.
- e. Next step is a walkabout on Tuesday, October 7th to observe school dismissal

4. Update from Principal – Connor McCoy

- a. Thank you to the PAC for purchase of new projector in the gym – will get a lot of use throughout the year (assemblies etc). Will do a show and tell at future PAC meeting.
- b. This year the school has 11 teachers, including 2 new staff members (Rachel Glenn, Gr 4/5 and Leilani Roberts, Gr 1/2) and 9 EAs (one less than last year)
- c. There is a new librarian, Thrya Lauder, who is filling Ms. Baker's leave
- d. School cross country season has started
- e. Parent/Teacher conferences are coming up on Oct 21 & 22 – details to follow in newsletter
- f. School reading groups started today

5. Financial Update – Anna Macdonald, Treasurer

- a. Update on bank account status – there is \$30,044 in accounts, plus anticipated funds to come from this year’s provincial gaming grant (last year we received \$4,200, funding is dependent on number of children enrolled in the school).
- b. Request from Connor for PAC to continue to fund the following for 2025/2026 school year:
 - i. Provide \$250/teacher for their class (teachers choose what they spend it on)
 - ii. Supply busses for school to attend city-wide track meets late in school year
 - iii. Supply busses for annual Beach Day in June
 - iv. Agreed that PAC will provide this funding
- c. Discussion on how to formalize process for teachers to bring forth suggestions to PAC for items for funding – to be further actioned at future meetings.

6. AGM – PAC Executive Vote

- a. It was agreed that PAC members holding existing roles will continue:
 - i. Anna Macdonald – Treasurer
 - ii. Jennifer Senechal – Fundraising & Events Coordinator
 - iii. Jenna Bell – Secretary
 - 1. Jenna will continue in role until a new person is found to fill position
 - iv. Amelia Barry – Communications
 - v. Allisha Moniz-Slater – Hot Lunch Coordinator
- b. The role of President is currently not filled – we do require finding someone to hold this position; to be discussed at next meeting.

7. Hot Lunch Update – Jennifer Senechal

- a. Review of proposed hot lunch dates for the school year – first date to be mid-October
- b. Discussion of hot lunch providers
 - i. Agree to keep existing pizza and Subway, and trial 2 new providers (sushi and pasta)
- c. Discussion on how to better inform school community about available funding for hot lunch if required, including for those whose first language isn’t English

8. Event Updates – Jennifer Senechal

- a. Upcoming events include Halloween Dance (October 28th) and Movie Night (November 19th)
 - i. Opportunities to volunteer for Halloween Dance will be communicated mid-October
 - ii. Discussion on letting the kids vote on the movie for Movie Night – to be done in their classrooms