



Braefoot Elementary PAC

Meeting Minutes

Tuesday, February 17, 2025, 7:00 PM, Braefoot Library

In Attendance:

- Amelia Barry
- Anna Macdonald
- Connor McCoy
- Jenn Senechel
- Kirstin Webster
- Jenna Bell
- Allisha Moniz-Slater

Principal Update: Connor McCoy

- Report cards around the corner
- Pink shirt assembly will be held on February 25
- Sent emails regarding Ready Set Roll Walk about, will be meeting with someone from the facilities department to determine quick, feasible changes (e-bike lockup, one way through parking lot)
- Walkie Talkies should arrive very soon
- Waiting for the arrival of four more chromebooks purchased by the PAC
- Staff is interested in a series of tables with a covering (could be a reflective quiet space for recess/outdoor classroom for older students – could encourage more kids to be outside and excited for recess, even with cold, wet weather).
- Requesting that PAC raises classroom budget by \$50 for the next school year
- Lock down was supported by local police department
 - Connor received a request from a parent that future lockdowns be shared. Connor stated that when police are involved they will share with parents in advance, but that when it is just inside of the building without police involvement it would not be shared in advance.
- Ms. Sarah Duvall (from the office) will be moving into a new position after 18 years at Braefoot.

Key Updates & Reports:

- **Treasurer Report:** Anna
 - Finance Update:
 - 25/26 Gaming Grant funds have arrived: Over \$4,780
 - Anna is in favour of increasing teacher PAC budget/ **Connor will check in with other principals to find out what other PACs give to teachers**
 - General \$24,872; Gaming: 14,581.29 – Total: \$39,453 (\$4,000-\$5,000 will go to hotlunch, \$400 held for grade 5)
 - Chromebook purchase \$2,280 still to come out of account
- **Fundraising and Events:** Jenn
 - Fundraising Items:
 - Jenn is working on getting Hot Lunch Set up early for next year. Jenn will wipe hot lunch system this year so parents are forced to sign up for the correct division.
 - Sushi sign up has been a bit low.
 - Jenn will follow up with This Week's Lunch program regarding non-dairy option for the marinara.
- **Funding Requests:**
 - Staff interested in new outdoor tables with a covering (could be a reflective quiet space for recess/outdoor classroom for older students – could encourage more kids to be outside and excited for recess, even with cold, wet weather).
 - Requesting that PAC raises classroom budget by \$50 for the next school year
- **Games Night Updates**
 - Thursday, February 26, 5:30-7:30
 - PAC is in charge of concessions. Games Nights take care of everything else.
 - Snacks purchased for movie night can all be used; will purchase pizzas prior to the event.
- **Other Events/Fundraising**
 - (Winter 2026/2027) Consider a fundraiser with Pedalheads, If someone signs up for a pedalheads camp and puts in the school code, the PAC gets \$25 per sign-up. Jenn will reach out to find out if this same program exists for summer 2026.
 - Art fundraiser → Could do for Mother's Day/Father's Day season. Connor to check in with teachers, Jenn will send a blurb with an overview for teachers.
 - Gift certificate for online personal training – would be willing to donate if the PAC were doing any kind of auction event.
 - Heritage Based Cookbook from Nanaimo, kid-based cookbook with fun kid friendly recipes, would be presale with QR codes.
 - Kirsten suggests a fundraiser through WestCoast Seeds.
 - Possible movie night in May
 - June Jamboree:
 - Has emailed the dunk tank contact and has not yet gotten a reply. Should consider other options for dunk tank as higher price point may have more options.
 - Every kid got a prize last year, this was very popular.
- **VCPAC Update:** Kirstin

- SD61 Climate Action Subcommittee → mentioned intention to collaborate with CRD to better manage garbage and recycling. There is an opportunity for parents to have a role in the committee.
- Funding for VCPAC has come in – five applications from schools for use of VCPAC funds.
- SD61 Equity Subcommittee is working to gain a better understanding of diversity across the district
- Deb Whitten/Sean Powell and others will be presenting at Esquimalt High from 6:30-8:30
- Drug Crisis Info Session Feb. 18th
- UVIC Grad student doing research in parental participation in PACs. Motion of support in place to move forward with this
- BlackGrad program NGO that supports student education the whole way through schooling → would like support in spreading the word, consider putting it into newsletter; celebrates black students as they complete different educational milestones
- Suggest putting together a VCPAC poster with some links
- Next VCPAC Meeting will be about Tech and AI,
- **Ready Step Roll:** Amelia
 - Program Update - crossing guard postcards were given to crossing guards
 - The date has been set for pedestrian safety (will be confirmed and shared), Natalie will share more info regarding the event. (K-3 and possibly 4-5; coming into classrooms)
- **Other:**
 - PAC will have an update section in the newsletter to advertise events and fundraising

Next Meeting: March 31, 2026- 7:00, Virtual Meeting (Link to be Shared)