



Braefoot Elementary PAC

Meeting Minutes

Tuesday, September 15, 2026, 7:00 PM, Braefoot Library

In Attendance:

- Jenn S.
- Anna M.
- Jenna B.
- Amelia B.
- Kirstin W.
- Diandra
- Connor M.

Called to Order: 7:06 PM

Principal Update: Connor McCoy

- Braefoot Elementary 2026/2027:
 - Students: 211
 - Divisions: 10
 - Staff: 11 EAs
 - New Staff Members: Mr. Preston (temporary school counselor), Ms. Bell (librarian), Ms. Hunt (temporary teacher in music), Ms. Willson (temporary teacher in grade 5)
- Terry Fox run to be held on September 18th
 - School Assembly
 - Students Run Laps
- Orange Shirt Day will be held on September 29th
- Back to School Barbecue will be held on September 24th

Key Updates & Reports:

- **Treasurer Report:** Anna
 - Finance Report
 - General Account: \$14,750.11
 - Gaming Grant (Current): \$10,591.41
 - Total: \$25,341.52
 - Expected additional funds for Gaming Grant: Approximately \$4,500
 - Fundraiser Financial Overview:
 - Hot Lunch: Approximately \$4,000
 - June Jamborree: Approximately \$2,500
 - Purdy's Christmas Sale: Approximately \$1,000
 - 2025/2026 Purchases:

- 4 Chromebooks for Students
 - Radios for Staff (enhanced safety)
- 2026/2027 Expenses:
 - Anna suggests we can earmark approximately \$15,000 for outdoor space (covered picnic tables)
 - Anna motions to increase classroom budgets to \$400. This motion is passed unanimously.
- **Fundraising and Events:** Jenn
 - Back to School Barbecue:
 - 5:00-5:30 - Families visit classrooms
 - 5:30-6:30 PAC sponsored BBQ
 - Connor to purchase food and drinks
 - Volunteers to set-up, serve food, and clean-up
 - Teachers to mingle during event
 - Fundraising Ideas:
 - Mitchell's Soups, Yoshi's Dressings, Advertising specific projects (i.e. covered picnic tables) in exchange for donations, Mabel's Labels, Gift card wreath, Art Fundraiser, 32 Auction
 - Hot Lunch:
 - Jenn has cleared out the Hot Lunch website. All families will need to sign up again in order to purchase. This will ensure that all students are in the correct division.
 - Hot lunches for this school year: Pizza, Booster Juice, Subway, Chipotle, Pasta from a different company (Sarpino's or other)
 - Website will be up and running by the end of the month. First hot lunch will be set for second half of October.
 - Allisha is planning to continue coordinating the day of delivery.
- **VCPAC Update:** Kirstin
 - Upcoming events:
 - PAC 101 will be hosted on Oct. 1st.
 - 5 Town Halls are planned for this year, with the first being held in October at Spectrum.
 - GVTA (Greater Victoria Teachers' Association) Violence Report released September 2026
- **Executive Roles for 26/27**
 - Open Positions and Responsibilities Overview:
 - VCPAC Representative
 - Hot Lunch Coordinator (Back-end)
 - Fundraising Coordinator
 - Volunteer Coordinator
 - General Members
 - Nominations and Voting will occur during the meeting on Oct. 20th
 - Diandra will run the PAC Instagram and Facebook to share important updates with the school community

Adjourned: 8:22 PM

Next Meeting: October 20, 2026 - Braefoot Library