



Braefoot Elementary PAC

General Meeting Minutes

Tuesday, October 21, 2025

Braefoot Library, 7:00 PM

In Attendance:

- Jenn Senechel (Events Coordinator, Hot Lunch Coordinator)
- Amelia Barry (Communications Coordinator)
- Anna Macdonald (Treasurer)
- Jenna Bell (Secretary)
- Allisha Moniz Slater (Hot Lunch Co-Coordinator)
- Connor McCoy (Braefoot Principal)
- Michelle Rickinson
- Jace Lin
- Claire Higgins

Principal Update: Connor McCoy

- Halloween event and movie night will be a good opportunity to check out new AV equipment. The new equipment has been great so far!
- Cross country is going great! Some grade 2 students are already practicing for next year.
- Mr. Samuelson started Intermediate soccer. Some grade 4 and 5 classes recently started swimming.
- Two community walks completed so far.
- Currently gathering SEL data through a school-wide survey. Comparative data will be gathered in May.
- Shared information regarding structure and reasoning behind grade 4 FSA.

Old Business/Action Items/Updates/New Business

- **Ready Set Roll Update:** Amelia
 - A walk-around was held approximately two weeks ago during dismissal. This involved parents, administration, and representatives from RSR, ICBC, Saanich police and SD61 facilities. The team discussed possible improvements to the area to increase student safety and desire to commute by biking or walking. Any desired projects will need to be passed on to SD61 rep for approval.

- **Get Visible Event** will be hosted in early November. (Nov. 6th)
- Bike training for grades 4 and 5 will happen at the end of the month.
- Crossing Guard Appreciation will be in February.
- School safety posters created by students can be displayed around property and given as 'tickets'.
- Program encourages students to walk, bus or drive to five with Lakehill soccer as the designated drive to five parking area.
- The Vision Zero Grant will be discussed at a future meeting → possible project would be lights at the crosswalk
- **Treasurer Report:** Anna
 - \$9,800 in gaming account (community events and education) → a portion went towards the Welcome Back Barbecue and a restock of Braefoot tumblers for grade 5 graduates.
 - \$23,680 in general account. There is an influx at the beginning of the year due to hot lunch payments. This will be paid out across the year.
 - \$126.25 in donations from Welcome Back BBQ
 - \$33,888 is the current total of available funds.
 - Agreed to finance the following at the September meeting:
 - Bus to Beach Day
 - Bus to the Zone
 - Classroom Funds (\$250/classroom)
- **Fundraising and Events:** Jenn
 - Hot Lunch Update:
 - Slight increase in prices due to price increase with vendors
 - Some subway orders are saying 'incomplete' when all boxes have been ticked. Many families experiencing this issue have contacted Jenn directly.
 - We have a good number of volunteers for the first hot lunch. The Google Sign-up was successful
 - New to hot lunch: Sushi through *K-Town Sushi* and pasta through *This Week's Lunch*
 - Purdy's Chocolate Campaign:
 - Fundraiser will run from early November through early-December
 - Hopefully the delivery date will work well with the winter concerts and families will be able to pick up items then
 - This winter fundraiser has a low effort level and the PAC gets a decent percentage of sales.
 - Art Fundraiser:
 - Connor will gauge teacher interest.
 - We may have missed the window for a winter/holiday event
 - Other:

- We should consider putting together a blurb for the newsletter requesting donations, but it would be beneficial to have specific goals. The PAC suggests having Connor approach teachers for larger fundraising goal ideas.
- Michelle suggests an apple fundraiser
- Jenn suggests a cookie dough fundraiser
- Halloween Dance
 - Request for volunteers for selling food, running games and clean-up through a Google Doc. Jenn and Anna will coordinate volunteers during the event
 - Grade 5 students will set up the tables
 - Dancing will start at 6:00. Other 'games' will include the costume contest, a simple scavenger hunt, large colouring sheets, a photo booth, and other simple games to be brainstormed prior to the event.
 - Will be selling Bubbly, juice boxes, pizza by the slice, candy bags and chips.

Adjournment: 8:37 PM

Next Meeting: November 18, 2025 @7:00 - Virtual Meeting (Link to be Shared)